

TRAINING ADULT ESL VOLUNTEERS IN COLLEGE AND
CAREER READINESS STANDARDS:

THE PROJECT

By

Cara Berger

A capstone project submitted in partial fulfillment of the requirements
for the degree of Master of Arts in ESL

Hamline University

Saint Paul, Minnesota

December 2017

Capstone Project Facilitator: Trish Harvey
Content Expert: Abigail Bennett

Project Description

The lesson plans for this project are based around a work themed unit for my school's Intermediate class. A typical unit from the curriculum is two weeks, and since the Intermediate class is Monday through Thursday, there are a total of eight lesson plans for classes that are two hours long. This two-week unit is taken directly from the Intermediate curriculum at my school, and centers around the theme of work as a guiding topic. Week 1 focuses on various jobs and their related skills and requirements, and highlights the modal verbs can, must and should. Week 2 focuses on the job interview process and highlights the future tense. The majority of the materials used in creating these lessons are actual materials that my school provides for instructors, both staff and volunteer, to use in class. Some of the materials provided are ones that I created myself, but I have described how they came to be created in the lesson plan to demonstrate how they can easily be replicated.

The [Intermediate Curriculum](#) includes an overview at the beginning for volunteer-instructors to read through. This overview describes the intentions behind making the ELL curricula for my school, and it offers guidance for how volunteer-instructors and staff-instructors may use their curricula to create lesson plans. Following the overview is the two-week work unit that the lesson plans are based on. Each day of the unit includes objectives and the necessary materials. Linked below are the completed lesson plans and their materials.

[Lesson Plans - Two-Week Work Unit](#)

REFERENCES

- Adelson-Goldstein, J. & Shapiro, N. (2008). *Oxford picture dictionary* (2nd ed.). New York, NY: Oxford University Press.
- Azar, B. F. (1996). *Basic English grammar* (2nd ed.). White Plains, NY: Pearson Education.
- Foley, B. H. & Neblett, E. R. (2003). *English in action 2*. Boston, MA: Cengage Learning.
- Foley, B. H. & Neblett, E. R. (2004). *English in action 4*. Boston, MA: Cengage Learning.
- Jenkins, R. & Johnson, S. (2007). *StandOut 2: Standards based English* (2nd ed.). Boston, MA: Cengage Learning.
- Mackey, D. (2010). *Read this! 1: Fascinating stories from the content areas*. New York, NY: Cambridge University Press.
- Newman, C. M. (2002). *Lifeprints 3: ESL for adults* (2nd ed.). Syracuse, NY: New Readers Press.
- Schoenberg, I. E. (2011). *Focus on grammar 2* (4th ed.). White Plains, NY: Pearson Education
ESL.
- Vacco, E. & Jablon, P. (2003). *At work in the U.S.: Readings and language for job success*. Syracuse, NY: New Readers Press.